

THE SISAQOL-IMI CONSENSUS MEETING #3 in Cascais, PORTUGAL

MEETING LOGISTICS



I. Hotel stay:

We were given a **fixed rate** at the Pestana Cidadela Cascais, Cascais (Daily Rate: € 175 – the rate is quoted in Euro per room - **single occupancy**- per night and include breakfast. Please use this link to book your room [link](#)

The reduced daily rate of € 175 is secured only for this event and the bookings will be subject to a cancellation policy, please kindly refer to the conditions included in the reservation link.

In general, **EORTC will refund** (for Beneficiaries Not Receiving Funding - BNRF):

- EU: 2 nights
- Non-EU: 3 nights

If you are a member of the Steering Committee (SC), there is a SC meeting on May 22nd. In this case,

EORTC will refund (for Beneficiaries Not Receiving Funding - BNRF) in total:

- EU: 3 nights
- Non-EU: 4 nights

II. Travel to Cascais:

In general, EORTC will be refunding your travel costs (taxi, flights, hotel) immediately after the meeting.

- a. **For flights**, EORTC will only be able to refund **economy tickets**. We would be grateful if you could book as soon as possible so you can get the best rates. Be aware that you should **keep your boarding pass** and **the booking confirmation** (where the price appears). We need these two documents to refund you.
- b. **For trains**, EORTC will only refund **second class** tickets. Similarly, we would be grateful if you could book as soon as possible so you can get the best rates. Be aware that you should **keep your boarding pass** and **the booking confirmation** (where the price appears). We need these two documents to refund you.
- c. **For taxis**, please **keep the receipt** so we can refund you later.

Please note that **for hotel and travel** to Barcelona, only **one representative per BNRF** will be reimbursed by EORTC. As soon as you have booked your travel and hotel, please forward us the confirmation that you will receive for our file.

III. Dinner on Monday, May 22, 2023 around 7 PM:

We have the pleasure to invite you to dinner the night of the first day of the meeting.

Details concerning the dinner will follow later. We would be grateful if you could please let us know if you will attend the dinner.

IV. Dinner on Tuesday, May 23, 2023 around 7 PM:

Details concerning the dinner will follow later.

We would be grateful if you could please let us know if you will attend the dinner.

V. Please contact sisaqolimi@eortc.org if you are not sure about the status of your organization (Beneficiary Receiving Funding BRF or Beneficiary Not Receiving Funding -BNRF). This information can be found in the grant agreement (pages 32-35).